

City of Evansville

2015 Youth Sports Grant Guidelines

About

The City of Evansville initiated the Youth Sports Grant Fund in 1994. The fund was established to help not-for-profit organizations facilitate youth sports programs. The grant monies will be distributed to organizations that apply and meet requirements for application. As a reimbursable grant, funding is granted to recipients after expenses have been incurred. The grantee must complete the reporting requirements and procedures per the grant agreement to obtain the reimbursement for expenses.

Applicant Requirements

Applicants must meet the following requirements for consideration.

Organizations:

- Must have a not-for-profit organization certificate
- Must have an open/non-restrictive membership
- Program must be operated within the City of Evansville

Grant Restrictions

To make the most of the funds available, the following restrictions apply:

- Only one application per year per organization
- The request must be for capital improvement, supplies, equipment, participation fees, etc.
- All grant monies awarded must be used for the purpose stated in the grant application
- The organization must show financial need by submitting budget, finance report or bank statement
- Applications will not be accepted from ISHAA approved organizations

Approvals & Notifications

Qualified applicants will be notified of the City Council's Youth Sports Grant Subcommittee meeting. A representative is required to attend the meeting to present the organization's need for the grant. The Subcommittee will make their recommendations to City Council. Upon City Council's approval, the grant agreements will then be submitted to the Board of Public Works for consideration. Once approved, organizations will be mailed an award letter stating the amount awarded and two copies of the grant agreement for signage. Checks will be processed and distributed once detailed invoices/receipts are received by the City Clerk's Office.

Reporting Requirements & Important Dates

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| 1. Application Deadline: | February 20, 2015 | 5:00 p.m. |
| 2. Subcommittee Meeting: | TBD | |
| 3. Signed Contracts Due: | May 29, 2015 | 5:00 p.m. |
| 4. Services of grant completed: | on or before September 1, 2015 | |
| 5. Detailed invoices & receipts due: | September 15, 2015 | 5:00 p.m. |
| 6. Annual Report due: | December 30, 2015 | 5:00 p.m. |